



# Plattsburgh, New York

Randal J. Stone  
Assistant Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-561-5965  
Fax: 518-561-8236  
stoner@cityofplattsburgh-ny.gov

## MEMO

**TO:** Mayor Donald Kasprzak  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** June 7, 2012

**RE:** Fire and Ambulance Responses

For this week's period: Thursday, May 31, 2012 to Wednesday, June 6, 2012  
our Department has responded to the following:

<b>Fire Calls</b>	16
	1 outside rubbish fire
	5 system activations
	7 EMS assist
	1 police assist
	1 MVA
	1 telephone, malicious false alarm
<b>Ambulance Calls</b>	43
<b>Mutual Aid by CVPH</b>	7

# BUILDING INSPECTOR'S COMPLAINT REPORT: 6/5/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION
1/18/2012	303	MARGARET ST., APT. 5	NOT ENOUGH SMOKE DETECTORS, FLOORS WEAK	JM	TENANT NOT AVAILABLE ON SEVERAL ATTEMPTS, CONTACTED OWNER REGARDING COMPLAINT	NO CORRECTION
5/3/2012	67	BRINKERHOFF ST	MOLD	JM	VIOLATION NOTICE ISSUED	CORRECTED
5/14/2012	11	MASON DR	SAND DUMPED	JM	MONITORED, NO VIOLATION	NO CORRECTION REQUIRED
5/16/2012	129	BROAD ST	BROKEN WINDOWS COVERED WITH PLYWOOD	CB	VERBAL NOTICE OF VIOLATION	CORRECTED
5/25/2012	200	MARGARET ST	GARBAGE	JM		CORRECTIVE ACTION IN PROCESS
5/29/2012	91	MAIN MILL ST	ABANDONED BUILDING, NOT SECURE	JM	POSTED AGAINST OCCUPANCY	CORRECTED
5/30/2012		NEW YORK RD	TALL GRASS	KB		CORRECTIVE ACTION IN PROCESS
5/31/2012	18	DOGWOOD AVE	FEEDING WILD CATS, BIRDS, ATTRACTING SKUNKS, RACOONS	KB		CORRECTIVE ACTION IN PROCESS
6/1/2012	18	MACOMB ST	DEAD BRANCH HANGING OVER SIDEWALK	JM		CORRECTIVE ACTION IN PROCESS
6/1/2012	31	DURAND ST	JUNKED VEHICLES	JM		CORRECTIVE ACTION IN PROCESS
6/1/2012	35	LORRAINE ST	TALL GRASS AND DEBRIS	JM		CORRECTIVE ACTION IN PROCESS
6/4/2012	18	STETSON AVE	TALL GRASS, ODOR FROM PROPERTY,	JM		CORRECTIVE ACTION IN PROCESS
6/5/2012	15	WILLIAM ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS



# Plattsburgh Public Library

19 Oak Street

Plattsburgh, NY 12901-2810

*Stanley A. Ransom, Director*

518-563-0921 ext. 7442

Fax: 518-324-6556

[sransom@cityofplattsburgh-ny.gov](mailto:sransom@cityofplattsburgh-ny.gov)

May 22, 2012

[www.plattsburghlib.org](http://www.plattsburghlib.org)

Mayor Donald Kasprzak  
City Hall  
41 City Hall Place  
Plattsburgh, NY 12901

Honorable Mayor Kasprzak,

Following is a list of our Board of Trustees, four of which I respectfully request that the 5-year terms be renewed from 7/1/12 – 6/30/17:

Ingeborg Beyer Sapp  
35 Maryland Road  
1<sup>st</sup> Full Term: 7/1/08-6/30/12  
Ward I

Sally McSweeney  
31 Trafalgar Drive  
1<sup>st</sup> Partial Term: 8/19/11-6/30/12  
Ward IV

Dee Polhemus  
15 Sherman Street  
1<sup>st</sup> Partial Term: 7/17/03-6/30/07  
1<sup>st</sup> Full Term: 7/01/07-6/30/12  
Ward II

Donald Moore  
1 Set Point  
1<sup>st</sup> Partial Term: 7/21/11-6/30/12  
Ward V

Also, I have the attendance records of the Trustees seeking reappointments. The percentages reflect meetings attended:

<u>Year</u>	<u>Ingeborg Sapp</u>	<u>Dee Polhemus</u>	<u>Sally McSweeney</u>	<u>Donald Moore</u>
2008	66%	92%	--	--
2009	59%	92%	--	--
2010	100%	92%	--	--
2011	75%	92%	100%	84%
2012	100%	75%	75%	75%

Thank you for your continued support of the Plattsburgh Public Library.

Sincerely,

Roland L. Lockwood, President  
Plattsburgh Public Library Board of Trustees

## **Resolution: Acceptance of Deed from PARC dedicating part of Arizona Ave. to the City of Plattsburgh**

Whereas, In the course of selling United States government property the United States mistakenly conveyed part of what was formerly and is presently known as Arizona Ave. to the purchaser of an adjoining parcel of land; and

Whereas, the Plattsburgh Airbase Redevelopment Corporation (PARC) has rectified the mistake and acquired title to this section of Arizona Ave. and wishes to dedicate the property to the City as a public street; and

Whereas, the City Engineering Department has determined the said property meets the improvement standards for acceptance as a city street and has reviewed and approved the survey description of the property; Now Therefore,

Be it Resolved The Common Council of the City of Plattsburgh hereby accepts a deed from the Plattsburgh Airbase Redevelopment Corporation (PARC) which conveys and dedicates as a public street that parcel of real property described in Schedule A to said Deed and known as part of Arizona Ave.; further

Resolved: the City Clerk shall file the recorded deed among the public records of the City of Plattsburgh and the City Engineer is directed to revise the official street or highway map of the City of Plattsburgh to show the dedicated property as a City street.





# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held June 14th, 2012, the following resolution was adopted:

By Councilor ; Seconded by Councilor

**WHEREAS**, the following resolution was adopted on June 14th, 2012, and

**WHEREAS**, the Capital Expenditure Plan adopted January 14th, 2010, includes a Recreation Complex Facilities category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2010 Crete Bros Gym Renovations and Equipment project that is included in the Capital Program adopted January 14th, 2010, and

**WHEREAS**, the cost of the 2010 Crete Bros Gym Renovations and Equipment project has been estimated by the Engineering and Planning Department to include the project elements and is being revised for 2012 to change the project elements and costs, as follows:

	2010 Capital Plan	2010 Estimated Cost	2012 Revised Cost
Renovate storage area to create rec space	\$ 50,000	\$ 50,000	\$ 46,948.01
Rec equipment for new rec space	75,000	75,000	78,051.99
Replace windows in bottom floor area	30,000	30,000	-
Recreation center upgrades (unspecified)	-	-	30,000.00
Total	<u>\$ 155,000</u>	<u>\$ 155,000</u>	<u>\$155,000.00</u>
Project Funding:			
Recreation Complex	<u>\$ 155,000</u>	<u>\$ 155,000</u>	<u>\$155,000.00</u>
Total	<u>\$ 155,000</u>	<u>\$ 155,000</u>	<u>\$155,000.00</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 14th day of June 2012, as follows:

- 1) That, the amount of One Hundred Fifty-five Thousand and 00/100 (\$155,000.00) Dollars is hereby appropriated to the Capital Project **2010 Crete Bros Gym Renovations and Equipment (Project H7220.39)** for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, One Hundred Fifty-five Thousand and 00/100 (\$155,000.00) Dollars of such appropriation be provided by an advance from the General Fund to the Recreation Complex Fund to pay for the project costs until it is determined if serial bonds will be issued to repay the General Fund advance.
- 3) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

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**CITY CLERK**

**Carlin, Beth**

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**From:** Stephanie Desautels <stephdesautels@gmail.com>  
**Sent:** Wednesday, May 30, 2012 10:19 AM  
**To:** Kasprzak, Donald M.  
**Cc:** Carlin, Beth  
**Subject:** Donut Dash & Munchkin Fun Run

Mayor,

Shortly before the half marathon, I was approached by a few Team Fox members that run in our race. They are interested in holding a "Donut Dash".

We were hoping to present this to council this week for approval. Please let me know if you have any questions.

Here are a few notes in regards to a run.

**5K Donut Dash and Munchkin Fun Run Proposal**

**Proposed date:** Saturday, September 1<sup>st</sup> 2012 "Run in your Pajamas!"

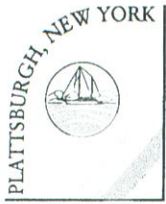
- Kids fun run begins at 9 am; ½ mile ½ lap around oval...receive medal and munchkins at finish
- 5K begins at 9:30 am
- 3 laps around the oval
- Donuts at .5, 1.5 and 2.5 miles
- Both races will start at the same place; kids run will end at .5 mile mark of 5K
  - Dunkin Donuts has agreed to sponsor event
  - Crystal Rock to provide water
  - Taylor Rental to provide tents, tables, bounce house...etc
  - Jack & Gail Wilson to provide timing if available
  - All proceeds to benefit Girls on the Run Plattsburgh and Team Fox

Here is a link to a similar successful event: <http://www.krispykremechallenge.com/frequently-asked-questions-faqs>

Thanks!

Stephanie Desautels  
[518-572-4326](tel:518-572-4326)





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6 Miller Street  
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518-563-7704 TEL  
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At a regular meeting of the Common Council of the City of Plattsburgh, New York, held June 14th, 2012, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on June 14th, 2012, and

**WHEREAS**, the Capital Expenditure Plan adopted January 12th, 2012, includes a Recreation Department Facilities category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2012 Recreation Facilities Upgrades project that is included in the Capital Program adopted January 12th, 2012, and

**WHEREAS**, the cost of the 2012 Recreation Facilities Upgrades project has been estimated by the Engineering and Planning Department to provide for the costs to purchase and install materials and equipment for the project during 2012, as follows:

	2012 Capital Plan	2012 Estimated Cost
South Platt Park upgrade/replace stairs	\$ 14,000	\$ 14,000
South Platt Park restroom building replacement	80,000	80,000
South Platt basketball court repave	20,000	20,000
South Platt Park level rink area	15,000	15,000
South Platt Park dugouts	5,000	5,000
South Platt Park repair/replace fencing	5,000	5,000
South Platt Park skin minor league field infield	8,000	8,000
Penfield Park widen walking paths	45,000	45,000
Penfield Park restroom repairs	35,000	35,000
Penfield Park move/repair dog park fence	13,000	13,000
City Park upgrades (fence, post replacements, wood chips – playgrounds)	<u>79,000</u>	<u>79,000</u>
Total	<u>\$ 319,000</u>	<u>\$ 319,000</u>
Project Funding:		
General Fund Advance	<u>\$ 319,000</u>	<u>\$ 319,000</u>
Total	<u>\$ 319,000</u>	<u>\$ 319,000</u>

Now therefore,



**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 14th day of June, 2012 as follows:

- 1) That, the amount of Three Hundred Nineteen Thousand and 00/100 (\$319,000.00) Dollars be and it is hereby appropriated to the Capital Project **2012 Recreation Facilities Upgrades (Project H7020.17)** for the cost of the Capital Project described above is hereby authorized to be expended for such purpose.
- 2) That, Three Hundred Nineteen Thousand and 00/100 (\$319,000.00) Dollars of such appropriation be provided by an advance from the General Fund in order to provide for the cost of the project, but that such advance must be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

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**CITY CLERK**

## PLATTSBURGH FIRE DEPARTMENT TRAVEL REQUEST

Date: June 5, 2012

To: Mayor and Councilors

From: Assistant Fire Chief Randal Stone

Re: Travel Request for New Hire to Attend the NYS Fire Academy for 11 weeks. Academy runs July 19-October 12, 2012

Academy Cost:

Course Registration	- \$100
Meals and Lodging	- \$1670
Materials Fee	- \$750
Cost	-\$2520



Randal Jay Stone  
Assistant Fire Chief

PLATTSBURGH FIRE DEPARTMENT TRAVEL REQUEST

Date: June 5, 2012

To: Mayor and Councilors

From: Assistant Fire Chief Randal Stone

Re: Travel Request for two Officers to attend the NYS Fire Academy in Montour Falls for Fire Fighter 1 Training Series (FFTr)

Attending:

Course Dates: July 16-20, 2012

Cost: Total Cost Not To Exceed \$532

Registration Fee is \$25.00 per Officer  
Lodging and Meals is \$191.00 per Officer  
Travel Expenses – Estimated \$100



Randal Jay Stone  
Assistant Fire Chief



July 2012  
NYS DHSES OFPC Instructors' Authorization Prerequisite's

**In addition to prerequisites, you MUST have taken the course (or its equivalent) as a student.**

**FFTr: Firefighter I Training Series:** Includes Scene Support Operations (1R), Firefighter I (1S), Live Fire Training (1A), Conducting Live Fire Evolutions (1B), Hazardous Materials First Responder Operations (31), HMFRO Refresher (56), and Confined Space Awareness and Safety (35), instructor authorizations. New State Fire Instructors will be issued a Thompson Delmar 2<sup>nd</sup> edition, New York Edition, curriculum package. Municipal, Industrial, or County instructors must provide their own curriculum package. In order to be authorized in Hazardous Materials First Responder Operations, you must be trained to the Hazardous Materials First Responder – Operations level. No prerequisite for new instructors. PPE is required for this series. All FFTR students will be required to pass National Certification written and practical skills tests to continue with the authorization, all instructor candidates must attend the National Certification testing in order to continue with the authorization regardless of whether they are already Nationally Certified or not. All students must pass the written AND practical skills tests to continue on for instructor authorization.

**AOP: Apparatus Operator – Pump (78).** Prerequisite: completion of FF1 (1S), and AOP-EVOC (1Y or 26). PPE required. Students will also receive a *Pumper Service Testing* student course completion.

**AO-EVOC: Apparatus Operator – Emergency Vehicle (1Y)** has replaced *Emergency Vehicle Operators* (26). Prerequisite: valid driver's license and completion of EVOC class. PPE is required for this course.

**AVET Update: Accident Victim Extrication Training Update (15):** UPDATE ONLY. Prerequisite: AVET Instructor Authorization.

**FAST: Firefighter Assist and Search Team training (88):** Prerequisite: Firefighter Survival Instructor Authorization, and medically qualified to This Authorization is open only to SFI, MTOs, and MFIs. This Authorization is NOT available to CFIs.

**FFS: Firefighter Survival (87).** Prerequisite: FF1 (1S) and medically qualified interior rated firefighter status (SCBA qualified). Full PPE including SCBA with a spare air cylinder is required for this course.

**FO I (New Curriculum):** Prerequisite: Intro to Fire Officer AND Fire Officer 1 student completion. Instructors wishing to register for this course shall provide documentation of previous First Line Supervisory Experience at the Company Officer level provided by and signed off by the supervising fire official for first line supervisors and a resume. State Fire Instructors must also obtain a recommendation from your Fire Services Bureau County Assigned Fire Protection Specialist or Fire Academy Assigned Fire Protection Specialist. Documentation, resume and recommendation shall be provided with the registration form. All FO1 students will be required to pass National Certification written test to continue with the authorization, all instructor candidates must attend the National Certification testing in order to continue with the authorization regardless of whether they are already Nationally Certified or not. All students must pass the written AND practical skills tests to continue on for instructor authorization. **This Authorization is open only to SFI, MTOs, and MFIs. This Authorization is NOT available to CFIs.**

**HSO: Health and Safety Officer (01-15-0005):** Prerequisite: completion of HSO and EMT Certification. Recommendation from your Fire Services Bureau County Assigned Fire Protection Specialist.

**OREO: On-Scene Rehabilitation Emergency Operations (01-15-0008):** Prerequisite: completion of OREO and EMT Certification. Recommendation from your Fire Services Bureau County Assigned Fire Protection Specialist.

**RTB: Rescue Technician Basic (47)** Prerequisites are Firefighter 1 Instructor Authorization and student completion of Rescue Technician Basic course.

**STICO: Strategies and Tactics for the Initial Company Officer (01-11-0066):** Prerequisite: completion of STICO and current instructors authorization in the FIRE OFFICER I (NFPA 1021-2009 ED.) Recommendation from your Fire Services Bureau County Assigned Fire Protection Specialist.

**TCO: Truck Company Operations (1F):** Prerequisite: TCO student completion or equivalent, and 3 years experience truck company functions. Class size will be limited. PPE is required for this course. This Authorization is NOT available to CFIs.

Academy Check-in is available the evening prior to the first day of class. There is no charge for State Fire Instructors. The cost for lodging and meals for CFI/FBTO/FBTI/MTO/MFI is \$191.00 plus \$25.00 registration fee. Make check payable to the New York State Fire Academy and include with your registration form or be prepared to pay upon arrival.